



April 4, 2000

TO: Resident Fish Committee (RFC)

FROM: Brian Marotz, Chair *Brian Marotz*

SUBJECT: Draft Action Notes from March 21, 2000, RFC Meeting in Spokane, WA

Attendees: Dave Ward (ODFW), Brian Marotz (MFWP), Joe Maroney (KT), Dave Statler (NPT), Jim Uehara (WDFW), Ronald Peters (CDA), Mike Faler (USFWS), Keith Underwood (STI), Charlie Holderman (KTOI), Ron Morinaka (BPA), Tom Karier (NWPPC), Tom Giese and Neil Ward (CBFWA)

Time allocation: CBFWA Members Coordination Contract

Objective 1. FY 2001 Project Renewal Process	7%
Objective 2. Rolling Province Review	12%
Objective 3. FY 2000 Project Adjustments	0%
Objective 4. Watershed and Subbasin Plan	5%
Objective 5. Coordinate Program Amendments	8%

ITEM 1: Discuss Possible Changes to Today's Agenda (5 min)

ACTION: Two agenda items were added.

1. Keith Underwood requested that the RFC create a process for the development, submission, review, and approval of the RFC Meeting Action Notes. This request became Item 2.
2. Tom Karier was added to the agenda as Item 11 to discuss his plan for data management.

The original agenda items were renumbered to accommodate these additions.

ITEM 2: Selection of a New RFC Chair (60 min)

As a result of Kelly Lillengreen's resignation on March 13, 2000, Brian Marotz has been performing the Chair's duties and responsibilities. The RFC discussed whether Brian Marotz should become the Chair or if a new Chair should be selected with Brian retaining his position as Vice Chair.

The RFC discussed whether the Vice Chair automatically fills the Chair position if it becomes vacant or if a new Chair is selected and the current Vice Chair remains in the appointed position. In addition, the RFC discussed the duration of each appointment during a replacement period such as the one that the RFC is currently experiencing. As a result, the following actions were passed to establish processes for filling vacant Chair and Vice Chair positions as well as establishing durations for each position.

- ACTION:**
- Effective immediately, current Vice Chair Brian Marotz moves to the Chair position.
 - Terms for the current Chair and Vice Chair will be effective through September 30, 2001.
 - Following September 30, 2001, Chair and Vice Chair positions will be one year terms.
 - Put in place the permanent policy that the vice chair automatically assumes the chair position after completion of the regular term as vice chair.
 - Effective immediately, the Vice Chair will automatically fill the vacant Chair position for the remainder of the term. If the individual is filling the remainder of a shortened term, then they will continue as chair for the following complete term.
 - Joe Maroney was elected as Vice Chair.
 - A vacant Vice Chair position will be filled by election.

ITEM 3: Create a Process for the Development, Submission, Review, and Approval of RFC Meeting Action Notes (15 min)

Keith Underwood issued a concern that the current process for Action Note submittal, review, and approval is not suitable for individuals that are unable to participate in a RFC meeting. Keith expressed his concern that there may be times that such an individual may be in disagreement with the actions. As a result, Keith suggested the existing process be modified so such individuals could express concerns and is given an opportunity to have them addressed.

- ACTION:** Draft Action Notes will be submitted by the Resident Fish Technical Analyst (RFTA) to the Chair and Vice Chair within two working days following the completion of the RFC Meeting. The Chair and Vice Chair have three working days to review the notes. Following the Chair's and Vice Chair's reviews, the RFTA will distribute the Draft Action Notes to the RFC for review and approval. The RFC has five working days to review and approve the Draft Action Notes. If there is a disagreement, individuals should contact the RFTA with their concern at which time the

RFTA will contact the Chair. It is the Chair's responsibility to attempt to resolve the issue prior to the next meeting.

ITEM 4: Update on the Provincial Review Process (subbasin summary/planning) (15 min)

Neil Ward provided a brief update on the current schedule and description of the process. Ron Peters brought to Neil's attention the fact that part of the Coeur d'Alene Tribe's reservation as well as their trout ponds, select study/research sites, and proposed hatchery are located in the Inter-Mountain Province. Neil indicated he would bring this to the attention of the Northwest Power Planning Council (NWPPC) and those working on the development of the Rolling Provincial Review process. It was reiterated that the Rolling Provincial Review meetings are open to everybody and no one person or group would be excluded from this process.

ACTION: Neil Ward will inform those participating in the development of the Rolling Provincial Review process that the Coeur d'Alene Tribe has an active interest in the Inter-Mountain province.

ITEM 5: Update from the RFC Subbasin Assessment Team Representative (15 min)

Dave Ward provided an update of the current status of the subbasin assessment template and the associated work schedule. Dave indicated that the Assessment Team is scheduled to finish the template on April 4, 2000. Following completion, the template will be distributed to CBFWA members and submitted to the NWPPC by April 18, 2000, for consideration during the amendment process.

ACTION: No action was taken.

ITEM 6: Status of the Hatchery and Genetic Management Plan (HGMP) and Associated Performance Standards and Indicators (20 min)

Neil Ward provided an update on the current status of the HGMP and the associated performance standards and indicators. Neil indicated the MMG approved the HGMP-RF for submittal to the NWPPC and as a result the template was forwarded to Bruce Suzumoto for review. Neil also indicated the Independent Scientific Advisory Board (ISAB) recommended that the Performance Standards and Indicators that are part of the Artificial Production Review were not appropriate and needed to be reworked. The ISAB suggested that a set of performance standards and indicators should be developed at the hatchery, subbasin, province, and basin level for each production purpose.

ACTION: Neil Ward will provide an example of a completed HGMP to the RFC.

ITEM 7: FY 2001 Project Renewal Process (20 min)

Neil Ward led the committee in a brief discussion regarding the RFC budgets. Neil indicated that there appears to be an approximately \$1.7 million difference between what the CBFWA proposed and what was actually funded as a result of Independent Scientific Review Panel (ISRP) reviews and NWPPC decisions. Neil indicated that he had contacted Doug Marker in an attempt to get a clarification but that as of the meeting he had not heard back from Doug Marker.

ACTION: Neil Ward will contact Doug Marker to clarify the \$1.7 million issue.

ITEM 8: Report from the Collaborative Analytical Work Group (CAP) (20 min)

Keith Underwood provided an update from the Collaborative Work Group. The group has been working with National Marine Fisheries Service (NMFS)-Science Center personnel and has agreed on a concept similar to the original CAP proposal with many of the details clearly spelled out and the NMFS concerns addressed.

ACTION: No action was taken.

ITEM 9: Travel/Meeting Cost Reduction (30 min)

Brian Marotz led the committee in a discussion regarding video conferencing. Brian suggested that if the CBFWA could establish video conferencing, the RFC would only need to meet in person four times per year. Although the RFC agreed that there would be no “across the board” benefits, the committee believes it is worthwhile to explore the potential use of such technology.

ACTION: Eric Schrepel, CBFWA will contact the NMFS in Portland, OR to find out what equipment they use and how well it works.

ITEM 10: Project Presentation Series (25 min)

Brian Marotz led the committee in a discussion regarding project sponsor presentations and the importance of sharing information. Brian suggested that each month a project sponsor could give a 15-20 presentation focusing on items such as specific projects, a problem that the sponsor is encountering, or a new technique. Following the presentation there would

be a question and answer session. The order of presentations will approximate the order of the provincial reviews.

- ACTION:
- A project presentation series (15-20 minute presentation) will begin in April.
 - Keith Underwood will be the speaker at the April RFC Meeting.

ITEM 11: Data Management (25 min)

Tom Karier discussed his vision of capturing the enormous amount of data that exists throughout the basin. Based on Tom's presentation, it appears that the key issues are 1) inconsistent techniques, data formats and performance standards, 2) difficulty in accessing information and 3) the need to boil down accomplishments in terms understandable by laymen (i.e. 30 second sound bites). Agenda item 12 began to address these issues.

ACTION: No action was taken.

ITEM 12: Development of Measurable "Performance Indicators" (10 min)

Brian Marotz initiated a discussion regarding the timeliness for compiling and evaluating a list of tools the managers are using to evaluate project *success*. However, the discussion was abruptly ended due to time constraints. As a result, the following actions were taken.

- ACTION:
- Neil Ward will send a memo to the RFC requesting managers to forward to him methods they are using to evaluate effectiveness (Ron Morinaka recommended that these should be linked to project objectives). This can initially begin as a list of tools (e.g. redd counts, electrofishing population assessments, creel surveys, snorkel mark-recapture estimates, scale growth/age, otolith growth/age, stream migrant trapping, emergence traps, sediment coring & scoring, pre and post treatment photo points, habitat surveys etc.). Please expand on this list and send your input to Neil. We can link the tools to objectives and "put flesh on th' bones" later.
 - Continue the performance indicators discussion at the next RFC meeting.

ITEM 13: Meeting on the "Variable Flow" or VARQ Flood Control Strategy (20 min)

Brian Marotz and Keith Underwood provided a brief recap of the March 16, 2000, VARQ meeting in Spokane, WA. Due to a lack of time, the following actions were taken.

- ACTION:
- Neil Ward will fax handouts from the VARQ Spokane meeting to the RFC.
 - Continue the VARQ discussion at the next RFC meeting

ITEM 14: Update from the Ad-Hoc Work Group on the Amendment Process (25 min)

Due to a lack of time, Tom Giese briefly discussed the current status of the CBFWA amendment preparations. To help clear up confusion general organization of the amendment submittal was discussed with the CBFWA Members.

- ACTION: Brian Marotz will draft policy regarding modified IRC/VARQ for storage projects to benefit resident and anadromous fish species.

ITEM 15: Review Action Notes and Set Date, Time, and Place for the Next Meeting (5 min)

- ACTION: The next RFC Meeting will be Friday, April 7, 2000, in Portland, OR at the CBFWA office. This meeting will be from 9 a.m. to 2 p.m.