



December 21, 1999

TO: CBFWA Members

FROM: Brian Allee

SUBJECT: Draft Action Notes from the December 1 & 2, 1999 Members Meeting

**CBFWA MEMBERS MEETING
December 1 & 2, 1999
Embassy Suites Hotel
Portland International Airport
Portland, OR**

DRAFT ACTION NOTES

ITEM 1: Introductions, Change of Officers and Approval of Agenda

ACTION: Lionel Boyer was instated as the new CBFWA Chair. There were no additions or changes to the agenda and it was approved as written.

ITEM 2: Results of the Council's FY 2000 Project Selection Process

Discussion: Brian indicated that the CBFWA project proposal will be discussed at the January 11 & 12, 2000 Council meeting in Tacoma. The Process for Analyzing and Testing Hypothesis (PATH) project will also be discussed at that meeting.

NMFS indicated that there is a "consistency" problem with BPA funding some PATH projects that the ISRP has recommended, "do not fund" and we should get some clarification from the Council. Brian Allee said that Bonneville Power Administration (BPA) staff is putting together a "book of rules" on how to proceed with project funding and within-year budget changes. Several Members expressed concern that this "book of rules" was being put together without consultation with CBFWA members. CBFWA staff will keep the Members informed as BPA gets started. Chairman Boyer expressed the hope that the Members would send policy level representatives to the Members meetings. He also noted that many new attendees may not be aware of CBFWA's history.

ACTION: Members directed CBFWA staff to put together an educational packet describing the history and purpose of CBFWA, the process and protocol for reaching consensus. This packet should be provided to new Members and made available to other interested Members.

ITEM 3: Provincial and Subbasin Transition Planning Process

Discussion: Susan Barnes, ODFW summarized the Subbasin Planning Work Group's progress and presented the preliminary work products for Member consideration.

- Recommended Actions
- Criteria for Exceptions to Provincial Review Schedule
- Preliminary Provincial Review Schedule
- Table summarizing potential entity involvement in each subbasin
- Subbasin Team Membership & Roles
- Template for Fish and Wildlife Subbasin Plans (working draft)
- Draft Process for Reviewing Subbasin Plans
- Draft CBFWA Vision and Proposed Process

ACTION: Members concurred with the Subbasin Planning Work Group's approach with the caveat that the proposed subbasin review and completion schedule would remain flexible.

ITEM 4: Approve Authority Response to the Council on December 7 & 8 Regarding Future Provincial & Subbasin Planning Process

Discussion: Members reviewed the following three documents:

- Draft CBFWA Vision and Proposed Process
- Draft CBFWA Members Policy Decision
- Draft letter to Bob Lohn, NWPPC

ACTION: Members recommended changes to the Draft CBFWA Vision and Proposed Process were:

- To approve inserting the words "water quality" in the Regional Fish and Wildlife Goal.
- Direct CBFWA staff to redo the subbasin strategy paragraph to address limiting factors.
- Direct staff to address the schedule, as there doesn't seem to be enough time to coordinate with the land and water managers.

ACTION: Members recommended changes to the Draft CBFWA Members Policy Decision were:

- Incorporate their editorial changes to the Policy Question 1 response
- Recommended Policy Question 2 response be one sentence stating that CBFWA has a policy resolution process in place.

ACTION: Members reviewed and approved the draft letter to Bob Lohn, NWPPC and directed staff to finalize and send the letter.

ITEM 5: Approve CBFWA FY2000 Work Plan

Discussion: Brian Allee presented the work plan and clarified Members questions regarding “tasks.”

ACTION: Members reviewed and approved the CBFWA/Members/staff budget to get it forwarded to BPA with the caveat that the individual Member budget allocation budgets still need to be reviewed.

ITEM 6: Status of Budget MOA Discussions

Discussion: Tom Giese provided an update of the MOA Work Group discussions. He indicated that BPA has indicated that it may be possible to transfer funds between categories but with provisions. We are still looking for an accounting of funds remaining under the current MOA.

ITEM 7: Sunset of the CBFWA Interim Charter

Discussion: Joe Mentor, CBFWA/F attorney presented his legal opinion letter on the sunset provision of the 1997 interim Charter and Jann Eckman presented a side-by-side comparison of the operational changes between the current structure and the original structure. Members reviewed the operational structure and made several significant changes. Some Members expressed concern about the current Caucus structure and its function. Other Members felt that the “consensus” definition needs to be clearer.

ACTION: The Members directed Joe Mentor to capture those changes in the form of a Resolution to amend the CBFWA Charter and Administrative Decisions. A brief overview of those changes is:

- The Members Steering Group (MSG) is repealed – all functions previously served by the MSG are transferred to the Members Management Group (MMG).
- The Liaison Group is repealed – all functions previously served by the LG are transferred to the MMG.
- The Members Management Group is established. All functions previously held by the MSG and LG are transferred to the MMG. The MMG will consist of senior managers active in Columbia Basin management, each appointed by a CBFWA Member if such Member chooses to have representation, and the chairs of the Anadromous Fish Committee (AFC), Resident Fish Committee (RFC) and Wildlife Committee (WC) established under Section 4.

- Section 4 of the Resolution establishes the following technical committees:
 - 1) Anadromous Fish Committee;
 - 2) Resident Fish Committee;
 - 3) Wildlife Committee;
 - 4) Fish Passage Advisory Committee; and
 - 5) Ad hoc advisory committees as the MMG deems appropriate.
- This Resolution shall expire at the conclusion of the next Annual CBFWA Members Meeting

The Members directed staff send out the Resolution for Members review.

ITEM 8: Fish and Wildlife Program Amendments

Discussion: Tom Giese presented the next steps in the amendment process, indicating that he would put together an issue paper and schedule a conference call to discuss the critical issues. Tom Giese requested that the Members establish an advisory committee that reports to the Members.

ACTION: The Members approved establishing an advisory committee to provide guidance to staff and review products. Membership consists of: B. Bowler (IDFG); J. Holt (NPT); C. Jackson (SBT); G. James (CTUIR); B. Lipscomb (CSKTF); G. Norman (ODFW); F. Olney (USFWS); J. Palensky (NMFS); J. Peone (CTCR); L. Peterman (MDFWP); J. Platt (CRITFC); B. Tweit (WDFW); M. Verner (STI).

ITEM 9: Next Meeting Date and Adjournment

ACTION: The next meeting will be an MMG meeting held in Portland, on January 5th, 2000.