



DATE: March 21, 2003
 TO: Members Management Group
 FROM: Rod Sando
 SUBJECT: Action Notes

**Members Management Group Meeting
 February 25, 2003
 9:00 am to 3:30 pm**

Action Notes

If there are no objections to these action notes within five days from the date of this document, they will become final and will be posted to the CBFWA web site.

Attendees: Dave Statler (NPT), Cat Black (CRITFC), Terry Courtney, Jr. (CTWSRO), Maureen Smith and Fred Olney (USFWS), John Palensky (NOAA), Henry Franzoni (FPC), Bruce Schmidt and Mike Banach (PSMFC), Peter Paquet (NWPCC), and Rod Sando, Jann Eckman, Kathie Titzler, Amy Langston, Tom Giese, Frank Young, Neil Ward, Tom Iverson, Tana Klum, and Mary Marvin (CBFWA)

By Phone: Pete Hassemer (IDFG), Sue Ireland (KTOI), Lynn Hatcher (YN), Dave Ward (ODFW), Gary James (CTUIR), Lynn DuCharme (SKT), Mary Verner (UCUT), Amos FirstRaised (BPT), Doug Taki (SBT), Chris Hunter (MFWP), David Johnson (WDFW), and Keith Wolf (KWA/CT)

Time	Objective 1. FY 2003 Renewal Process	31%
Allocation:	Objective 2. Rolling Province Review and Subbasin Summaries	0%
	Objective 3. FY 2002 Adjustments	0%

ITEM 1: CBFWA Business – Jann Eckman

9:15 – 9:20

The lists for the MMG and other CBFWA committees need to be updated. MMG members will review the MMG list and determine if the appropriate persons are listed, and identify whether they are primary or secondary.

ACTION: Members will review the lists and send corrections or additions to Trina, trina.gerlack@cbfwa.org

ITEM 2: Review of the NWPCC Decision – Tom Iverson

9:20 – 10:40 NWPCC staff is building a dispute resolution process. CBFWA received over 200 responses regarding projects and sent them to NWPCC last week. The following decisions were made by NWPCC:

- Moved funding of land to Capital. This is risky, but necessary due to tight budget situation.
- NWPCC wanted consistency in projects using carryover.

From a programmatic standpoint, these decisions will improve the program, although individual projects may suffer. NWPCC would like BPA to report every two weeks on their financial standing.

All Members need to thank their NWPCC members for the work they've done, encourage them to follow through with the decisions that were made, and to fully fund mitigation obligations. Although there is still some dissatisfaction over NWPCC's decisions, it was felt that a letter of appreciation should be sent to NWPCC.

Rod spoke with Therese Lamb, who thought NWPCC's recommendations were acceptable, and said that BPA will send out a written response by next week.

Concern was voiced that BPA has not consulted with the four tribes. Tribal liaisons were hired by BPA, but there is little tribal contact. A Tribal Coordination Council was supposed to have been set up by BPA tribal liaison, John Smith, to deal with issues such as consultation. The tribes were urged to find out who their tribal liaisons are and begin using them and requested that this issue on the agenda for the next 13 Tribes meeting.

It is necessary to discuss the ongoing subbasin planning process and continuation of the Rolling Review. An estimate of the cost to adequately fund fish and wildlife is needed; Tom Giese is working on an estimate now for the rate case and will present the estimate to the MMG next month. BPA should be accountable for staying within their rate case estimates. Solid opinions need to be made to BPA on impact of BPA's funding level for fish and wildlife. The program is functioning as it has over the last two years and has experienced no growth.

CBFWA should plan an official presentation regarding criteria for what can and should be capitalized and the dollar amounts associated with those criteria.

ACTION

1. CBFWA staff draft a letter for Consent Mail review by the MMG and Members responding to NWPCC's efforts on behalf of the fish and wildlife program and reiterating the desire to re-evaluate the \$139M budget cap. This letter will balance applause to the NWPCC for its efforts on behalf of the fish and wildlife program with concerns for the current level of funding and current program needs. The draft will be sent out to the MMG by Friday, 2/28 for consent mail approval due 3/4/03, then forwarded to the Members for consent mail approval due 3/11/03.
2. MMG established an ad hoc committee to develop a strategy for addressing and responding to the upcoming activities: 1) Safety Net Crack, 2) new rate case, 3) recommendations related to the Comprehensive Agreement mentioned in NWPCC's letter, and 4) how to most effectively implement the fish and wildlife program. Pete Hassemer will chair this committee. Others nominated were Mary

Verner, Dave Statler, Fred Olney, Cat Black, and Maureen Smith.

ITEM 3: Mainstem and Systemwide Project Recommendations

11:00- 11:20 Project selection has been delayed due to other issues. NWPCC will be scheduling meetings in March to put recommendations together and plans to make a decision by April 7th. NWPCC's default budget for the Mainstem/Systemwide is \$31.8M; CBFWA's estimate is \$37M. There is a \$4M placeholder for RM&E Gaps. There is no room for new starts so sponsors need to be involved in NWPCC's process.

ITEM 4: RM&E Gaps Project Solicitation and Review – Tom Iverson

11:20-12:02 Tom stated that there are two categories of Gaps that need to meet the September deadline:

1. New starts in the Mainstem/Systemwide. (BPA wants to fund these ASAP. These are mostly NMFS projects.)
2. Draft Request for Proposals – CBFWA can provide comments by Friday 2/28/03. BPA is proposing that the NMFS Science Center undertake some proposals; the Science Center is willing to take on coordination and design only.

A committee should be formed to review projects and approve them. The RFP will be sent out on 3/13 – proposals are due back by 4/4 and will be reviewed on 4/17. Therese Lamb wants to meet to with CBFWA to resolve outstanding RM&E issues. BPA wants to see a strong coordination with other agencies and government officials.

Suggested key people for this committee would be: Tony Nigro; Rob Lothrop; Howard Schaller; Dave Statler (or Pete Hassemer or Charlie Petrosky); Brian Brown (or Chris Toole). This group needs to talk directly to the technical people and encourage the agencies to provide comments rather than a consensus response in order to facilitate decisions.

Gaps are technically difficult to implement; review will be difficult. A quick decision cannot be made on Gaps. The ISRP is experiencing the same time constraints. During the week of 3/7, a meeting with Howard Schaller, Tony Nigro, Rob Lothrop, Dave Statler, Michele DeHart, and Dave Marmorek will be scheduled.

ACTION CBFWA staff will write a letter for Rod Sando's signature to Therese Lamb indicating CBFWA has not had the opportunity to thoroughly review the RME Gaps, but after a superficial review appear to be adequate; however we reserve the right to comment on the proposals.

ITEM 5: Next Steps From Strategic Planning Session – Tom Giese

1:00 – 1:25 Staff have been asked to capture discussion and define tasks; however, yet to be done, are decisions that Members feel can be delegated to the MMG. Timeline for both items is the summer Members meeting, 2003.

It was suggested there might be too many tasks in the new document. New tasks accepted will mean old tasks dropped. A priority-setting exercise is needed, perhaps in May 2003. After the exercise, staff re-assignment can be evaluated.

ACTIONS • MMG delegated an ad hoc work group to work with Tom Giese to define which

kinds of issues can be delegated to the MMG. John Palensky volunteered. Others are Cat Black, Mary Verner, David Johnson, Dave Statler and Doug Taki.

- Tom Giese will revise the “New Directions” Work Plan, highlighting the activities that are core activities being done so the MMG will have a clearer idea which tasks are new. The MMG was asked to provide input to Tom G. on the revised draft document within the next two weeks.

ITEM 6: Training and Education for CBFWA Proposal – Rod Sando

1:25 – 1:40 The document by Steve Light presented a summary of findings and recommendations on training and education for CBFWA. There is a possibility that Steve can work with Rod to develop a community education program, however implementation of this proposal is limited until we get some funding diversification A survey of members is needed to determine what kind of training staff need, such as project management, peer review, etc. Rod does recommend having team building session with the MMG.

CBFWA was applauded for its leadership in this unsettled time. CBFWA has provided effective assistance to Basin entities.

ITEM 7: Annual Report Card – Neil Ward and Tom Giese

1:40 – 1:53 This was the Annual Report on program implementation.

Ideas that might be included:

- 1) Retrospective summary of the Rolling Provincial Review (review of the review).
- 2) A review of the Subbasin Summaries to serve as a platform for the subbasin plans (summary of the summaries).
- 3) Critical policy level issues and decisions that are needed to make the Program successful.
- 4) Raising credibility of fish and wildlife managers
- 5) Basis for next rate case (would form a regional assessment) will likely be needed by fall
- 6) Provide guidance for regional perspective on subbasin planning.
- 7) Capture the short term and long term.

ACTION Tom Giese will create another list of topics, focus on assignments and distribute to the MMG before the next meeting.

ITEM 8: Fish and Power Steering Committee – Rod Sando

1:53 – 2:06 Rob Walton and Rod Sando have been working at putting this committee together and are asking for volunteers. Flow and spill seem to create the most conflict. Fred Olney and John Palensky volunteered.

ACTION Rod will make some phone calls to recruit others for this committee.

ITEM 9: Data Management – Rod Sando

2:06 – 3:05 An overview and progress report from StreamNet in PowerPoint format was presented by Bruce Schmidt. He requested more collaboration from the fish and wildlife managers. The project needs direction on regional needs.

Peter Paquet (NWPCC) stated that NWPCC and NOAA have been working together over the last year and hired SAIC to do an assessment of data systems and data collection in the Basin. There is a lot of data, but not all of it is useful. The goal was to determine how we could do a better job in data management and how to take the systems in place and make them regionally useable. A project management team was put together, but had difficulty devising a workable system because SAIC didn't realize the scope of the job. The SAIC report is due to the NWPCC in March. It's unknown what this report will be used for, but it may provide a catalyst to further promote collaboration.

ITEM 10: Business Practices Committee – Rod Sando

3:05 – 3:25 The committee will review how business is conducted throughout various private and government systems, including BPA. Bill Hutchinson and David Johnson will join Tom Iverson on this committee. NWPCC has asked Patty O'Toole to be on the committee; Therese Lamb has not submitted any names as yet

A meeting will be scheduled in the next two weeks. Additional volunteers are needed, preferably from tribes. Kathie Titzler will assist with accounting issues. It was suggested that Ray Entz and Lynn Hatcher would be good candidates, as would Dolores Rodriguez (contract manager at CRITFC) and John Matthews (finance director at CRITFC).

The committee will meet over the next 3 to 4 months and a White Paper will be developed. It was suggested that Therese Lamb be asked for a definition of a COTR's role, and also what she believes BPA needs and would find helpful.

ACTION Rod will call Ray Entz, Lynn Hatcher, Dolores Rodriguez, and John Matthews to ask them to assist on the committee.

ITEM 11: Next Meeting

3:25 – 3:30 The next meeting will be on March 25, 2003, in Portland, Oregon.

Separate Action Item: At the request of the MMG, CBFWA staff will create a list of the ad hoc groups that have been formed within the last few months, identify their purpose and tasks, list the participants, and make this information available to the MMG.