



DATE: November 7, 2003

TO: Members Management Group (MMG)

FROM: Rod Sando

SUBJECT: Draft Action Notes for the 10/30/03 MMG Meeting

If there are no objections within five days, these action notes will be considered final.

MEMBERS MANAGEMENT GROUP
MEETING/CONFERENCE CALL
Thursday, October 30, 2003
CBFWA Office, Portland, OR

Draft Action Notes

Attendees: Laura Gephart, CRITFC; Michele DeHart, FPC; Peter Hassemer, IDFG; John Palensky, NMFS; Dave Statler, NPT; Fred Olney, USFWS; Rod W. Sando, Jann Eckman, Tom Giese, Tom Iverson, Tana Klum, Kathie Titzler, Neil Ward, Frank Young and Trina Gerlack, CBFWA

By Phone: Amos First Raised, BPT; Ronald Peters, Cd'AT; Lynn DuCharme, CSKT; Paul Ward, YN; Carl Scheeler, CTUIR; Bill Hutchinson, IDFG; Sue Ireland, KTI; Doug Taki, SBT; Mary Verner, UCUT; Mark Fritsch, Joann Hunt and Patty O'Toole, NWPC

Time Allocation:

Objective 1. Project Recommendations	53%
Objective 2. Regional Issues	44%
Objective 3. Annual Report	0%
Other Business	03%

ITEM 1: Fish and Wildlife Program Implementation

Discussion: Tom Iverson provided a review of the analysis of FY 2003 BPA Accrual Budget and its Impact on FY 2004. Although the total accrual for FY 2003 is approximately \$139 million, compared to the project specific budget adopted by NPCC, the accruals are off the mark significantly (see analysis). Nearly \$29 million of accruals from FY 2003 are anticipated in the next three months.

Item 1 continued: Fish and Wildlife Program Implementation

The NPCC's current FY 2004 budget exceeds the BPA limit of plus or minus 10% of \$139 million by \$1 million. Additional pressure on the FY 2004 budget will be brought by projects seeking rescheduling and within-year adjustments. For every dollar that the Program exceeds \$139 million during FY 2004, the Program will have to be reduced in FY 2005 and FY 2006. Therefore, it is important that the NPCC closely manage the Program to \$139 million to provide stability for the duration of this rate case (as long as the NPCC is going to accept the \$139 million limitation).

Tom gave an update on the "BPA FY 2004-2006 Budget Implementation Protocols and Process". He reviewed the BPA letter to contractors that defined the budget management process for FY 2004. Project Sponsors may request adjustments to their FY 2004 projects through two processes: rescheduling and within-year adjustments. CBFWA will be asked to provide a management prioritization of those requests. The soonest that adjustments will be approved by NPCC could be as late as March 2004.

The MMG reviewed the "Draft Proposal for CBFWA Participation in Managing the FY 2004 BPA Fish and Wildlife Program Budget" concentrating on page 2 number 5 regarding within-year budget modifications and rescheduling requests. Tom has proposed that CBFWA could categorize requests based on the criteria used during the Rolling Province Review. Tom explained that those recommendations may change for projects when reviewing individual tasks. The MMG decided to wait for more clarification regarding protocols for managing the Program and review the draft at the 11/25 MMG meeting.

ACTION: The MMG assigned Tom I. to revise the draft "Proposal for CBFWA Participation in Managing the FY 2004 BPA Fish and Wildlife Program Budget" letter incorporating Rod's and the MMG's suggestions and return to the next MMG with the list of current requests for categorization.

ACTION: The MMG asked Rod to draft a letter to the Members and Project Sponsors requesting that they meet with their accounting staff and compare the BPA's FY03 budget expense totals to their billing totals using the BPA FY03 accruals budget table.

Kathie Titzler requested that all Members send in their FY03 billings from February 1, 2003 – September 30, 2003 by December 15, 2003.

ACTION: Kathie will draft a memo proposing that Member's FY04 travel funding allocation to be figured historically instead of an even compensation.

ITEM 2: WC Committee Charter

ACTION: The WC Charter will be sent to the MMG and Members concurrently for five day consent mail approval.

ITEM 3: F&W Funding Agreement (MOA II)

Discussion: Mary Verner, UCUT summarized the Tribal discussions regarding the MOA. The Four Governors assigned the NPCC to start developing an MOA and it has been working on near-term budget management protocols. The ATNI passed a resolution calling for all parties to work with the tribes in developing the next funding MOA. BPA staff indicates that it needs to

know what will be accomplished for fish and wildlife under the next MOA.

Tom Giese presented a revised statement on the role of CBFWA in developing the next MOA and a draft letter requesting BPA and NPCC to enter into discussions on a new MOA.

ACTION: The MMG asked Tom Giese to redraft CBFWA statement adding language regarding process issues, time constraints, obligations, accountability, trust responsibilities, CBFWA's facilitation and participation roles and present the new draft statement at the 11/25 MMG meeting. The MMG indicated that many of the points in the draft letter could be covered in the statement on the CBFWA role.

ITEM 4: CBFWA Brochure

ACTION: The MMG reviewed the initial draft of the CBFWA brochure. Neil requested feedback on the content of the draft CBFWA brochure. The MMG will review the brochure and provide comments and edits to Neil Ward. The revised brochure will be reviewed at a future MMG meeting.

ITEM 5: Spill Subcommittee and Foregone Revenue Workshop

Discussion: John Palensky provided an update of the Spill Subcommittee progress. They have been meeting regularly to define the questions and the operational options associated with the amendment and the summer spill issue. The draft paper on Offsets and revised draft Options 1-4 will be reviewed at the 11/7/03 meeting.

On 11/4/03 the first meeting of Spill Science Committee will meet and define tasks, review the evaluation of the four summer spill options that have been developed and ultimately develop the requirements and experimental design for these evaluations.

The MMG expressed the need for a creditable evaluation study.

There was no discussion regarding the Foregone Revenue Workshop.

ITEM 6: RM&E Plan – Frank Young, CBFWA

Discussion: Frank Young provided an update on the meetings for Oct 1 and 16 to develop the Quarterly Work Plan, which is ready to be finalized. The work group is working on the design of a CSMEP web page on the CBFWA website to house their data inventory catalog and other project deliverables as well as provide regional RME activities information and links. They are discussing budget allocations and getting personnel on board. They extended the deadline for Task 2 (data inventory) to February 28 and moved up initiation of data analysis to December 1. They are setting up coordination with other RME activities like the Pacific Northwest Aquatic Monitoring Partnership and their newly formed Fish Population Monitoring Subcommittee, Upper Col. Sal. Recovery Board Regional Technical Team, NOAA/AA RME Group, TOAST, Upper and Lower Col. Recovery Team and have requested a change of schedule for CBFWA review of Federal RME Plan. They propose to use StreamNet agency personnel to accomplish their data inventory task and the MMG Members present had no objections. Frank is making presentation to the StreamNet Steering Committee on 11/3 at the Nisqually Nature Center near Olympia and requested that MMG members to talk to their Steering Committee

Representatives about taking on the data inventory task prior to this meeting.

ITEM 7: Update October 14-15, 2003 NPCC Meeting (Go to http://www.nwcouncil.org/news/2003_10/agenda.htm for meeting packet)

ACTION: Rod asked the MMG to review Stewart Toshach, NOAA and Peter Paquet's, NPCC regional data management work plan that was approved for funding by the NPCC. He referenced page 18, Attachment B: "Draft MOA for Regional Information Network Participants". Rod expressed his approval of the Fish Passage Center's data management process that is developed and inexpensive. Data management -

ACTION: http://www.nwcouncil.org/news/2003_10/fw2.pdf. Rod will send out an email asking the MMG, how do you want to populate the committee?

ACTION: Tom Giese will draft a letter to the NPCC regarding BPA's future role in the region focusing on fish and wildlife issues. Comments due 12/12/03. Future role of BPA issue paper -

<http://www.nwcouncil.org/library/2003/2003-18.htm>

The panel discussion on mainstem amendment implementation http://www.nwcouncil.org/news/2003_10/1.pdf message to the NPCC was that everyone is working hard and is actively participating.

The CBFWA funding was reinstated pending on finding the funds and the CdAT trout production facility request was denied.

ITEM 8: Committee Updates

Planning Subcommittee Issues

Tom Giese is working on a planning framework matrix summarizing current and recent fish and wildlife planning efforts in the basin.

ACTION: Tom G. gave an update on "Integrating Subbasin Plans" workshop. CBFWA staff and NMFS staff are planning the workshop for mid January 2004 and are recruiting people to make presentations. Tom will share the draft agenda at the 11/25/03 MMG meeting.

Tom G asked the MMG if CBFWA should comment on the draft NPCC Artificial Production and Review report. Comments are due November 28, 2003. A copy is available at <http://www.nwcouncil.org/library/2003/2003-17.pdf>.

ACTION: The MMG assigned Tom G. to draft comments including examples from Fred Olney and Sue Ireland of the risks of using a questionnaire to summarize complex HGMP information and then using the potentially misleading summary to drive policy changes.

Business Practices Committee

Discussion: Tom Iverson reported that the BPC is meeting 10/31 to discuss BPA's FY03 End of Year Close Out, BPA's Policy Manual, revised white paper, an update on the Template & Database subcommittees and determine the value of the BPC. Tom will give an update on the 10/31 BPC meeting at the 11/25 MMG meeting.

Committee Update added to the agenda

AFC Update proceeding FWS Lamprey Technical Work Group – Pete Hassemer

The MMG Members present had no objections that the AFC could create a Lamprey technical group as a subcommittee to AFC. The work group will establish a statement of purpose to help define their role for the AFC.

ACTION:

ITEM 9: HEP Proposal

ACTION: Frank reported that the Regional HEP Team proposal was approved for funding by NPCC and is among the projects that will be considered in the Within Year funding process. The MMG assigned Frank to find written documentation from the NPCC to support the decision to fund the HEP proposal.

ITEM 10: FPC Oversight Board

ACTION: Pete Hassemer provided an update of the FPCOB. The MMG assigned Amy Langston, CBFWA to create a web page at <http://www.cbfwa.org/fpcob.htm> to post FPCOB information.

ITEM 11: BiOp Remand

Discussion: The NOAA Fisheries is seeking comments on the ESA 2003 Check-In Report for the Federal Columbia River Power System (FCRPS) released by the Action Agencies in September 2003. Copy at http://www.salmonrecovery.gov/R_Handouts.shtml. Written comments are due November 14, 2003. John Palensky will arrange the meeting of the co-managers and MMG to have an opportunity to present and discuss their comments with NOAA staff after 11/14/03.

ACTION: NOAA Fisheries will meet with Members and co-managers at CBFWA on Tuesday, November 25, 2003 from 9:00-11:00am to reiterate or expand on written comments that were sent to NOAA Fisheries by 11/14/03.

ITEM 12: Next Meeting

Following the NOAA Fisheries meeting, the next MMG meeting is Tuesday, November 25, 2003, 11:00 a.m. to 4:00 p.m. at the CBFWA Office, Portland, Oregon