



April 13, 2005

TO: Members Management Group (MMG)
 Cc: Members
 FROM: Dave Ward, ODFW
 SUBJECT: Draft Action Notes for the April 6, 2005 MMG Meeting

If there are no objections within eight days, these actions will be considered final.

The MMG is accountable for ensuring that their policy advisors are informed of the content and implications of any consent mail being reviewed and actions made at the MMG meetings. However, if MMG representatives need further information, the CBFWA staff is available to assist you throughout the process.

**MEMBERS MANAGEMENT GROUP MEETING
 April 6, 2005
 CBFWA Office, Portland Oregon**

Draft Action Notes

Attendees: Dave Ward, ODFW; Ronald Peters, Cd'AT; Jaime Pinkham, CRITFC; Paul Ward, YN; Lonny Macy, CTWSRO; Michele DeHart, FPC; Peter Hassemer, IDFG; Dave Statler, NPT; John Palensky, NOAA Fisheries; Patty O'Toole, NPCC; Bruce Suzumoto, NPCC; Doug Taki, SBT; Mark Bagdovitz, USFWS; Dick Stone, WDFW; Edward Sheets, YN; and Rod Sando, Jann Eckman, Tom Giese, Tom Iverson, Tana Klum, Kathie Titzler, Neil Ward, Frank Young, and Trina Gerlack, CBFWA

By Phone: Lawrence Schwabe, BPT; Lynn DuCharme, CSKT; Bill Towey, CTCR; Carl Scheeler, CTUIR; Sue Ireland, KTI; JoAnn Hunt, NPCC, and B.J. Kieffer, STI

Time Allocation:

Objective 1. Project/Budget Recommendations	34%
Objective 2. Fish & Wildlife Regional Issues	49%
Objective 3. Annual Report	05%
Objective 4. RM&E	11%
Objective 5. Other Business	01%

The support material and reference documents for the 4/6/05 MMG meeting are posted at <http://www.cbfwa.org/committees/Meetings.cfm?CommShort=MMG&meeting=all> or linked in the document.

ITEM 1: Dave Ward, ODFW chaired the meeting in Tony Nigro's absence.

Due to time constraints the MMG removed the Fish Passage Center discussion item 13 from the agenda and scheduled a 4:00-4:30pm teleconference for April 7, 2005 to discuss what the FPC should do regarding the nature of the data auditing report on staffing and cost to be submitted to the NPCC.

ITEM 2: FY 2006 Start of Year Budget Development

Patty O'Toole, NPCC gave an update of FY 2006 SOY budget process. The NPCC staff will be releasing draft project budgets for sponsor's review and will be asking for sponsor's input on accomplishments, objectives, and issues. She reported that there is no exact target budget yet.

Patty indicated that the NPCC Members have questions regarding project accountability. The MMG suggested the NPCC Members' questions could be answered with more Program education, clear SOWs, review BPA contracts and existing reports, or develop compliance reports/field audits. The MMG also referenced the CBFWA Annual Implementation Report (Volume I distributed August 2004 <http://www.cbfwa.org/cfsite/ResultTopics.cfm?TopicID=32> and Volume II available May 2005) demonstrates accomplishments for projects. The MMG asked for feedback if the NPCC is not satisfied with the products delivered in the report.

Tom Iverson, CBFWA, updated the MMG on the BOG and the FY 2005 prioritization of within year requests. Tom would like to know if the MMG should engage in the prioritization process or delegate to BOG, and if he should continue to attend the BOG meetings? The BOG is evolving from a recommendation body into a decision making body. The MMG does not support the BOG in prioritizing requests as the BOG members do not have adequate project level knowledge to make those decisions.

Actions: FY06 SOY Budget – The MMG recommended to Patty that NPCC staff rely on existing reporting (Annual Implementation Report and quarterly and annual project reports on BPA website) for reporting accomplishments. Each BPA contract requires reporting and the project sponsors are meeting those requirements. For the NPCC to request additional reporting is asking for more work without providing additional funding.

Tom Iverson will draft white paper for setting the planning target for FY06 to meet BPA assurances that the Program will spend on average \$139 million each year of the current rate case.

BOG – The MMG directed to draft a letter to Doug Marker and Greg Delwiche that clarifies his role on the BOG. The letter will hit three main points: 1) if the BOG becomes a decision making body then Tom will no longer be a member, 2) BPA needs to identify available funding for within year budget modifications in a clear and transparent manner so the region can plan ahead for project level reallocation, and 3) prioritization of within year requests should include all needs that were identified with the FY 2005 budget and not be limited to the within year requests that have been submitted through the BOG process.

ITEM 3: Decision Framework Workgroup

Discussion: Tom Iverson gave an update, reviewed the 4/6/05 Decision Framework Workgroup presentation, and outlined the next steps. The Workgroup presented a program structure and allocation strategy principles. The MMG will be asked next month to endorse the program structure and consider an allocation strategy. The Workgroup also wants direction from the MMG to work closer with NPCC staff and BPA staff. The NPCC staff is developing very similar approaches to organizing the Program, and for the Workgroup effort to be successful, it would be helpful to have concurrence from NPCC staff.

The MMG agree that other work and ideas should be explored if they exist and a stronger bond with NPCC on future products is important.

The Workgroups next steps will focus on developing an allocation strategy for the proposed Program structure.

ITEM 4: All-H Project for Salmon and Steelhead

Tom Iverson, CBFWA and Bruce Suzumoto, NPCC updated the MMG on the NPCC's All-H Analyzer project. Tom Iverson also presented a proposal to develop an All-H project for the Columbia Basin to develop population level objectives, actions, budgets, and schedules for input in to a possible NPCC Program Amendment. This effort would require participation by the fish and wildlife managers in developing agreed upon objectives. Several MMG members raised concern that the details of an effort are still unclear. Tom pointed out this effort does not rely on the All-H Analyzer for completion. The All-H concept developed by the AHA model could be implemented, but the co-managers should define the process and protocols for implementation.

Action: The MMG supported Tom Iverson in defining the CBFWA's role and recognizing our credibility by continuing the work on the draft CBFWA proposal for concurrent involvement in All-H project to develop action plans (measures) to support population objectives. Tom will give an update at the May 3rd MMG meeting.

ITEM 5: Endorse Lamprey Technical Work Group Document

The Lamprey Technical Work Group has developed a prioritized list of critical uncertainties for lamprey in the Columbia River Basin. The final report includes a section for anadromous fish and a section for resident fish. The AFC, RFC, and MMG endorse the document and seek approval by the Members of CBFWA.

The workgroup coordinator, Jen Stone is leaving the USFWS and will be pleased that the Lamprey report is in the process of being approved by the Members. She provided invaluable support and guidance for completion of this report and should be congratulated along with the rest of the LTWG in completing this important work.

Action: The MMG endorsed the draft Critical Uncertainties for Lamprey in the Columbia River Basin: Results from a Strategic Planning Retreat of the Columbia River Lamprey Technical Workgroup document dated 3/17/05 but it is open to changes and revisions.

The MMG passed a motion to send the March 17, 2005 draft to the Members for an 8-day consent mail review and approval.

ITEM 6: F&W Cost Estimates for the BPA Rate Case

Ed Sheets presented the draft Cost Report to the MMG for Members Consent Mail approval. The MMG discussed the report and provided edits under Economic Impacts. Jaime Pinkham, CRITFC will discuss with Rhonda Whiting, NPCC to schedule time for CBFWA testimony at the May 12, 2005 NPCC Fish 4 agenda.

Ed Sheets outlined the next steps:

April 18, 2005 from 9:00am-4:00pm - BPA Power Function Policy Level meeting with the Utility Managers in attendance. Members should attend and endorse the CBFWA Cost Report or at least represent/defend your Tribe or agency F&W Cost Estimates individually.

May 2, 2005 - BPA releases draft close out letter summarizing Power Function Workshop information and costs for the F&W Program.

May 9, 2005 - MMG conference call to review and prepare comments on draft BPA close out letter.

May 19, 2005 – Members send final CBFWA comments to BPA.

May 20, 2005 - BPA's final comment period ends.

Action: The MMG passed two motions for Members consent mail review and approval.

1. Send draft Rate Case Cost Report with the Economic Impacts section included.
2. Send draft Rate Case Cost Report without Economic Impacts.

The NOAA Fisheries and USFWS abstain to both reports.

Tom Giese will contact the Members individually for verbal approval to attain consensus before the 8-day consent mail comment period.

ITEM 7: Contract Updates

Kathie Titzler reported on the Members spending and reminded the MMG that all invoices for the Members' contracts are due by April 30, 2005. Kathie will prepare a spreadsheet and updated report on unspent funds for review at the May 3rd MMG meeting.

Paul Ward gave an overview of Yakama Nation's funding request.

Actions: The MMG passed two motions.

YN Request - The MMG approved the Yakama Nation's request for \$29,000 from the obligated Members reserve fund.

Members Contract Allocation - The MMG adopted the 4/6/05 draft of the April 1, 2005-March 31, 2006 Members Contract Allocations and will review modifications at the May MMG meeting.

ITEM 8: Presentation on CBFWA Rolling Provincial Review Implementation Annual Report Volume II

Discussion:

Neil Ward distributed CDs of the DRAFT Rolling Provincial Review Implementation Report for 2002-2004 Volume II. The 2002-2004 report was developed using the template created for the 2001-2003 report. Information presented in this report includes the accomplishments of projects that were reviewed during the Anadromous Fish Committee's 2004 conferences in the Tri-Cities and Portland as well as an update of BPA's fish and wildlife expenditures. The CBFWA staff requests that the Members and Project Sponsors review the document, especially your agency or tribe's projects, to ensure that the information that was presented during the conferences has been correctly characterized by staff. Projects reviewed during the 2004 conferences, but not included in this report, will be updated and represented in Volume III. The Volume II report is available at <http://www.cbfwa.org/committees/Documents.cfm?CommShort=MMG#24>.

Comments are due by 4/22/05. The final report will be reviewed and approved at the May 3rd MMG meeting.

ITEM 9: Run Status Updates for NPCC

Discussion:

No action was taken on this item. Dave Statler and Pete Hassemer updated the MMG on fish migration status and the importance of keeping the NPCC F&W Committee updated on harvest and run timing issues. At the last MMG meeting, Pete suggested putting together a workgroup to review and comment on the NPCC's questions on harvest and the upcoming ISAB Report and prepare for a presentation at the NPCC May meeting by CBFWA. Pete does not know what is in the ISAB report and he told the MMG that there is time available on the agenda for others to discuss harvest issues at the NPCC F&W Committee meetings, if they choose too. Dick Stone stated that he is committed to the June and July NPCC meetings. Contact Erik Merrill, NPCC if you are interested in discussing harvest issues. Pete H. will continue to present migration updates to the NPCC, representing IDFG.

Reference Documents:

On 3/15/05, Pete Hassemer of Idaho Fish and Game briefed the NPCC Fish Committee on the March harvest management activities and adult return forecasts for the 2005 fishing season. See the Anadromous Fish Update Presentation at http://www.cbfwa.org/Committees/AFC/Meetings/2005_0317/AnadromousFishUpdatePresentationIDFG031505.pdf.

The NPCC's harvest questions are posted at http://www.nwcouncil.org/library/minutes/2002_0206.htm.

In April 2005 the ISAB Harvest Report will be out for review and discussed at the May 2005 NPCC meeting.

ITEM 10: NPCC Relationships and CBFWA Value

The MMG reviewed and discussed the topics listed in draft for briefing NPCC on the value of the CBFWA F&W Managers as an important and knowledgeable resource.

Action: The MMG directed staff to focus on the accountability and auditing issues, develop a capital policy to assist the NPCC in accomplishing the fish and wildlife needs, and to draft a conflict resolution model with a good justification decision process for review at the May 3rd MMG meeting.

ITEM 11: Regional RM&E Workshop and CSMEP Update

Discussion: RME Workshop - Frank Young stated that a draft agenda for a two-day workshop in the Portland area on July 20-21, 2005 was prepared in response to direction from MMG at their March meeting to develop a proposal for a regional RME workshop and provide an update on CSMEP activities. In the draft agenda the first day of the workshop would focus on the role of the agencies and tribes in RME activities related to action effectiveness with the second day devoted to an update on CSMEP activities. It was suggested that the first speaker should describe the key Regional RME issues, explain why planned RME activities are important and how the results will be used. Frank responded that the intent was that Chris Jordan would do that. Frank requested the MMG form a subcommittee to work with him and help guide further development of the agenda.

Cost Sharing Workshop - Dick Stone reported back from the Wildlife Committee regarding the request by Greg Delwiche at the February MMG meeting that CBFWA sponsor a regional workshop on cost-sharing for BPA/NPCC projects. Dick reported that the WC had discussed this request at length and recommends a two-phased approach. Phase 1 would be a discussion between CBFWA and BPA/NPCC staff to reach a common understanding of the purpose and definition of cost-sharing, share information on cost-sharing approaches that have been used in the past and are currently being used. If it was decided to proceed; Phase 2 would be a hands-on workshop designed for project sponsors and managers.

Actions: The MMG passed two motions.

RME Workshop - The MMG agreed that workshop planning should continue and formed a RME Workshop Subcommittee of Dick Stone and John Palensky to assist Frank in further developing the workshop agenda.

Cost Sharing Workshop - The MMG agreed that Dick should meet with BPA/NPCC staffs to accomplish Phase 1 as described above and report the results at the May 3rd MMG meeting.

ITEM 12: Update on Members Operations and Maintenance

Discussion:

Jann Eckman reported that most of the Members have completed the template by appointing their CBFWA Committees' Representatives and Alternates and their agency or tribal preferred communication protocols. Jann reminded the group that the due date to return the template to staff is April 7, 2005.

The template is posted at

http://www.cbfwa.org/Committees/MMG/Meetings/2005_0406/CBFWAdesigneesCommunicationRequestSurvey030405.doc.

Tana Klum is contacting the Members individually to confirm and collect missing information in their preferred Members Communication Plan. Please send your information or questions to Tana at tana.klum@cbfwa.org or call her at 503-229-0191.

The Ad-hoc Charter Committee is in the process of scheduling their first meeting to discuss the process to manage the six questions developed by the Members at the February meeting.

ITEM 13: Fish Passage Center

Action: The agenda item was rescheduled and will be discussed at the 4/7/05 FPC teleconference following the 4/7/05 AFC meeting.

ITEM 14: Next MMG Meeting Date and Location

Action: The next MMG meeting is scheduled for Tuesday, May 3, 2005 at the CBFWA Office, Portland, Oregon.

The Summer Members Meeting is scheduled for August 2 & 3, 2005 at the Marina Cay Conference Center in Big Fork, MT.

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CURRENT STATUS OF THE FOLLOWING ISSUES: (These issues are updates or links to information for your information.)

The F&W Cost Estimates for the BPA Rate Case Cost Report – 4/7/05 sent out for Members review and approval by consent mail. Objections Due 4/18/05 and the NOAA Fisheries and USFWS abstain.

F&W Cost Estimates for the BPA Rate Case Letter - The NOAA Fisheries and USFWS abstained and the finalized letter was presented at the 3/16/05 NPCC meeting. Review the letter at <http://www.cbfwa.org/committees/Documents.cfm?CommShort=Members> under documents.

BPA Power Function Review: The review will provide interested parties with opportunities to examine, understand and provide input on the cost projections that will form the basis for the FY 2007-09 wholesale power rate case. A public comment period will be open January 25, 2005 through May 20, 2005. Technical workshops, management discussions and regional public meetings have been scheduled throughout January - April. For more information, see the Power Function Review meeting schedule http://www.bpa.gov/power/pl/review/pfr_meeting_schedule.pdf.

CBFWA Executive Director - Qualified candidates were notified March 28, 2005 and interviews are scheduled for April 21&22, 2005. Reference Documents:

The ED job announcement is linked at http://www.cbfwa.org/jobs/documents/2004_1207CBFWA.pdf.

2004-05 CBFWA New Directions Work Plan – linked at http://www.cbfwa.org/files/CBFWA/2004_1001FinalNDWorkPlan.pdf.

The NPCC's Process to Review and Adopt Subbasin Plans in 2004/2005 - Read more about the review process at <http://www.nwcouncil.org/fw/subbasinplanning/> for all subbasin planning review tracks, and see [milestones](#) for each subbasin. Contact the NPCC's offices at 503-222-5161 or 800-452-5161.

Draft Columbia River Basin Research Plan – The Northwest Power and Conservation Council is incorporating the 11/30/04 comments and revising the Draft Columbia River Basin Research Plan - <http://www.nwcouncil.org/library/2004/2004-13.htm>.

BiOp Information Postings

http://www.salmonrecovery.gov/Implementation/Reclamation_Decision_Document.pdf

http://www.salmonrecovery.gov/Implementation/BPA_Decision_Document_BiOp.pdf

http://www.salmonrecovery.gov/Implementation/Army_Corps_UPA_Rod.pdf

CBFWA Draft BPA F&W Program Funding White Paper – August 24, 2004: Twenty-six Years of Funding (1978-2003). Linked at http://www.cbfgwa.org/Committees/MMG/Meetings/2004_1028/FundingWhitePaper082404.pdf. The report is pending review by an independent economist.

NPCC Regional Forum – At the 10/28 MMG meeting, Pete Hassemer, IDFG informed the group that the NPCC is generating discussions on changing the structure of the Regional Forum and recommended that they read the documents listed below. It appears the regional forum restructure issue has lost its momentum for now. See reference documents below:

1. NPCC's August Meeting Minutes - http://www.nwcouncil.org/news/2004_08/minutes.pdf
2. NPCC's 5th Power Plan - <http://www.nwcouncil.org/energy/powerplan/draftplan/Default.htm>
3. NPCC's Annual Report to Congress - <http://www.nwcouncil.org/library/2004/2004-10.htm>