



July 7, 1999

TO: Members, Fish and Wildlife Managers

FROM: Brian Allee

SUBJECT: July 7, 1999 Members Steering Group (MSG) Draft Action Notes

**MEMBERS STEERING GROUP  
MEETING & CONFERENCE CALL  
July 7, 1999  
CBFWA Office, Portland, OR**

**DRAFT ACTION NOTES**

Participants: Dave Statler (NPT); Jason Scott and Ray Entz (KTI); Tom Flagg (NMFS); Bert Bowler (IDFG); Phil Roger (CRITFC); Tony Nigro (ODFW); Sue Ireland (KT); Brian Allee, Tom Clune, Frank Young, Tom Giese, Kathie Titzler and Tana Klum (CBFWA Staff)

NOTE\*

1. This agenda reflects several additional items. The items are listed in the order they were discussed.
2. A quorum was not present, so this meeting is an ad hoc process with recommendations rather than actions.

**ITEM 1: Approval of the 6/2/99 MSG Draft Action Notes**

RECOMMEND: Based on the 6/2 action notes, it was noted that the same ad hoc committee discussing the Budget Equity issue is also discussing the analysts position descriptions. MSG directed changing the "Budget Equity" subset under Agenda Item 4 to "Budget Equity/Analysts' Position Description." With this change, today's agenda was approved.

**ITEM 2: Response to ISRP Recommendations (Status Report)**

Discussion: Brian Allee spoke to the MSG regarding current efforts, and provided the sequencing for a final DAIWP as follows: CBFWA staff are currently meeting with Sub-Regional Teams (SRTs) and gathering comments to the

ISRP recommendations, which will be reviewed at the July caucus meetings, and will be formatted into appendices in the revised FY 2000 DAIWP. The caucuses will provide their recommendations to the MSG on August 4<sup>th</sup>. Upon approval by the MSG, a final DAIWP will be presented to the full membership at their meeting August 11-12 in Helena. The responses to the ISRP and the final FY 2000 DAIWP will be presented to the Council on August 20th, giving the Council a one month review prior to making FY 2000 project recommendations to BPA.

**ITEM 3: FY 2000 Budget (Status Report)**

Discussion: Tom Giese provided an overview of accrual assumptions contained in the managers' FY 2000 budget, including contingency funds, capital funds and construction costs. CBFWA staff are participating in the MOA ad hoc workgroup, meeting with the Council and BPA, and attending the Quarterly review process in an effort to verify and obtain an accurate accounting of the accruals from BPA.

**ITEM 4: NMFS FY 99 Emergency Funding Request – Manchester Facility**

Discussion: This item was added to the agenda. Tom Flagg, NMFS, provided background information on this request. At the Manchester Facility, the Navy has been supplying electrical backup to water pumps during power outages which are frequent. NMFS received a letter from the Navy stating they can no longer provide this service. Flagg said the facility can obtain two emergency generators, but \$132K will be required for installation and this amount is being requested from BPA funding. The situation is urgent – without a backup in place soon, the facility would have to run on one backup pump which would not provide enough water to the ESA captive broodstock.

RECOMMEND: Tom Flagg will investigate funding under the direct budget ESA placeholder. If the funding meets the placeholder criteria, CBFWA staff will prepare for Member approval a letter to the Council in support of the request.

If the request does not meet the ESA placeholder criteria, the AFM will hold an emergency meeting to discuss the situation, then follow the CBFWA process by including all members in the recommendation to fund out of the direct budget.

During the next Quarterly Review Meeting on July 16, CBFWA staff will confirm any unallocated NMFS project funds that may be available.

**ITEM 5: CBFWA ad hoc Workgroups (Status Report)****ITEM 5a: ad hoc MOA Workgroup**

Tom Giese reported this workgroup had met twice and was meeting again today. The group is charged with three items: 1. How much funding is available under the current MOA for FY 2000? 2. Create a “Report Card”, and 3. Use the report card to determine what issues, if any, might cause some members concern. The report card will be presented to the Members at their August 11-12 meeting in Helena.

**ITEM 5b: Budget Equity / Analyst Positions Workgroup**

This ad hoc workgroup will meet for the first time on July 23.

**ACTION:** CBFWA staff will create and distribute a roster listing all CBFWA ad hoc groups, participants, purposes, and product deadlines for the Members and Fish and Wildlife Managers.

**ITEM 6: Strategic Planning Session**

Suggested edits include:

1. Phil Roger (CRITFC), asked CBFWA staff to work with Dave Cummings (NPT), to add the CRITFC Tribe’s perspective to the issue paper.
2. Add a bullet to page 3 highlighting CBFWA’s contribution in taking the lead in developing a comprehensive Research, Monitoring and Evaluation Plan in the region.
3. Add language to the second sentence of the first bullet on page 3 stating: “...and work to complete the analysis that describes the likelihood of meeting the goals and objectives given the strategies and projects we recommend for funding.”
4. Distribute a reminder with the target date of July 15<sup>th</sup> for gathering comments on the concept paper.

**ITEM 7: Artificial Production Review (APR) (Status Report)**

**Discussion:** Brian Allee reported that the APR policy document comment deadline to the Council was last week. The Council is delaying it’s report to Congress from July until October to accommodate what is being developed by the CBFWA ad hoc APR workgroup in defining performance standards and

indicators for the five hatchery purposes. The workgroup has met twice and is meeting again today.

**ITEM 8: Monitoring and Evaluation Plan (Status Report)**

Discussion: The purpose of this ad hoc workgroup is to review a paper authored by Gustavo Bisbal (NPPC), as provided to the Framework process, then use the paper as a starting point to provide guidance or explanations to the region from the CBFWA perspective.

ACTION: Change the name of the group to include “Research”. A recommendation was also made to explain a working definition for each category and what the context is for a purpose relative to CBFWA.

**ITEM 9: RFTA Evaluation Team**

Discussion: This item was added to the agenda. One member recommended providing a wildlife and an anadromous representative to assist in reviewing the candidates for the Resident Fish Technical Analyst position.

ACTION: Ray Entz volunteered from the wildlife caucus and Tony Nigro will provide a name from the AFM later this week. Other reviewers are Brian Allee, Jason Scott (KTI), Jim Uehara (WDFW), and Dave Statler (NPT).

**ITEM 10: Streamnet Update**

Discussion: This item was added to the agenda. Phil Roger (CRITFC), who sits on the Streamnet Steering Committee reported that the Committee is considering options that could change how Streamnet is administered. However, until the issue is decided, Phil wanted to alert the MSG of any possible changes and how it could effect the description of Streamnet in the current DAIWP. The Steering Committee meets again in August and Phil will update the MSG.

Jason Scott asked for an opportunity to provide input to the Committee as a UCUT representative in the future.

**ITEM 11: IT Meeting July 8**

ACTION: Tony Nigro (ODFW), asked if CBFWA staff would attend the Implementation Team meeting on July 8 to provide a report on the ISRP comments and CBFWA efforts to date. Brian Allee will attend the meeting and give a status report.

**ITEM 12: Next Meeting**

The next regular of the MSG meeting is August 4, and the remaining MSG members recommended limiting the agenda to finalizing and approving the DAIWP for the Members Meeting August 11-12 in Helena.

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