



COLUMBIA BASIN FISH AND WILDLIFE AUTHORITY

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FINAL

Coordinating and promoting effective protection and restoration of fish, wildlife, and their habitat in the Columbia River Basin.

The Authority is comprised of the following tribes and fish and wildlife agencies:

Burns Paiute Tribe

Coeur d'Alene Tribe

Confederated Salish and Kootenai Tribes of the Flathead Reservation

Confederated Tribes of the Colville Reservation

Confederated Tribes of the Umatilla Indian Reservation

Confederated Tribes of the Warm Springs Reservation

Confederated Tribes and Bands of the Yakama Nation

Idaho Department of Fish and Game

Kootenai Tribe of Idaho

Montana Fish, Wildlife and Parks

National Marine Fisheries Service

Nez Perce Tribe

Oregon Department of Fish and Wildlife

Shoshone-Bannock Tribes of Fort Hall

Shoshone-Paiute Tribes of Duck Valley

U.S. Fish & Wildlife Service

Washington Department of Fish and Wildlife

Coordinating Agencies

Columbia River Inter-Tribal Fish Commission

Upper Columbia United Tribes

Compact of the Upper Snake River Tribes

DATE: July 14, 2009
TO: Members
FROM: Chairman Elmer Ward and Brian Lipscomb, Executive Director
SUBJECT: Final Action Notes for the July 9, 2009 Special Members Teleconference

**Special Members Teleconference
Thursday, July 9, 2009
11:00 a.m. – 12:00 p.m. PDT
@ CBFWA Office Portland, OR**

Meeting support material is posted at http://www.cbfwa.org/committee_main.cfm.

Final Action Notes

Attendees: Tom Rien, ODFW; Tom Iverson, Dave Ward, Brian Lipscomb, Ken MacDonald, Trina Gerlack, and Jann Eckman, CBFWA

Phone/WebEx: Dan Diggs, USFWS; Dave Statler, NPT; Elmer Ward, CTWSR; Nate Pamplin, WDFW; Bill Towey, CCT; Doug Taki, SBT; Jim Unsworth, IDFG; Lynn DuCharme, SKT; Gary James, CTUIR

Time Allocation:

Objective 1. Committee Participation	100%
Objective 2. Technical Review	0%
Objective 3. Presentation	0%

ITEM 1: Introductions and Approve Agenda

Discussion: Tom Rien, ODFW, stated that the Northwest Power and Conservation (Council) scheduled a presentation of the RM&E work plan at the Council meeting in Portland next week. Tom requested an update of who will provide the presentation. Brian replied that will be discussed under Item 3 as part of the RM&E portion of the work plan.

Action: The draft agenda was approved as written. No objections.

ITEM 2: June 3, June 17, and July 1, 2009 Members Meetings Draft Action Notes

Action: The action notes as presented were approved as final. No objections.

ITEM 3: CBFWA Work Plan FY 2009

Background: **FY 2009:** At the June 3rd Members meeting, the Members deferred adoption of the RM&E portion of the FY09 work plan and budget and opted to hold a special face-to-face meeting to discuss it further. On June 17th the Members met to discuss the workshop strategy, timeline, and budget allocations for the Anadromous Fish Monitoring Framework and gather some clarity on the level of commitment expected of the Members to complete the work successfully.

On June 17, the Members and staff had a detailed review and discussion of the expected outcomes in timeline/schedule, the tasks involved in developing the decision framework, the level of effort and commitment, and budget and funding allocations in the monitoring framework portion of revised CBFWA AWP work plan.

Three options to increase funding for participation by Oregon, Washington, Idaho and Nez Perce Tribe's in the implementation of the Anadromous Fish Monitoring Framework Workshops were discussed:

1. Go back to BPA with a verified budget and request more funding.

2. Reduce CBFWA staff budget.
3. Members make up the funding difference.
 - The attending Members advised approaching BPA for more funding with caution considering BPA's past decisions and comments. Pending the results and analysis and the prospect of requesting additional funding for this effort, communication with BPA will be formal and presented by the Chair of CBFWA. The Members directed staff to contact the Members and verify the budget needs in the CBFWA AWP work plan to participate in the process, and prepare three alternatives for 30% reduction out of CBFWA staff budget as a contingency plan. Those impacts and options will be discussed at the July 1, 2009 Members teleconference. The subregional workshop schedule will be adjusted to accommodate the Members' July 1st decisions.
 - The Members expressed the importance of having permanent conversations regarding CBFWA's work plan and sustainability; creating a RM&E workgroup/committee to develop, implement, maintain, and adjust the work plan; having CBFWA Members communicating their formal actions with BPA and Council; and attending the CBFWA meetings in person.

On July 1st, the Members went into executive session to discuss RM&E and 2009 CBFWA work plan, when the Members came out of executive session and provided the following action in open session:

The Member rejected option 1 (request more BPA funding) and support a combination of option 2 (reduce CBFWA staff budget) and option 3 (Members make up the funding difference).

The Members directed the Executive Director to canvas all Members for their budgetary needs to participate in the RM&E work groups and tasks and develop a revised CBFWA budget to accommodate the needs of Members expenses to participate in the process within the existing FY 2009 \$500K RM&E budget of CBFWA. The Members requested that their meeting expenses not be cut and that a clear description of RM&E tasks and work expectations be provided to inform the Members of efforts and cost to participate in the RM&E workshops. Bruce Crawford, NOAA Fisheries will be available to facilitate in the process and it is important the states and Tribes participate and provide data.

Brian Lipscomb and Bruce Crawford will be providing the preparation work, tools, and spreadsheets to the Members via the RM&E subgroup participants. The Members will schedule a meeting to review the Members' needs after July 7, 2009.

Discussion:

Brian provided a recap of the Members July 1st actions and stated that he had verified the Members funding needs to participate in the RM&E effort and subsequently reduced staff budget to accommodate that funding need.

Brian walked through the revised spreadsheet, pointing out that Bill Towey, CCT, had reduced the CCT funding needs from \$40K to \$20K and that the remaining figures reflected in the spreadsheet are the verified amounts needed by the Members for participation in the monitoring framework workshops for anadromous fish. The total funding need is \$251,047. The difference between that total and the original amount of \$146,300 is \$104,747. That amount plus the indirect cost rate (IDC) requires CBFWA to back \$118,156 out of the staff efforts. Brian stated that he made that adjustment by reducing the salary/benefits by 6% and travel and overall network IT support by \$25K. Staff efforts toward the workshop support are reduced from 1.62 FTE to 1.05 FTE. Total amount approved for CBFWA staff including IDC is now \$1,411,883 as compared to the \$1,532,093 that was approved by the Members in January. The total with the additional monitoring dollars available for Members, including IDC, is \$648,089, making the total award \$2,059,972.

Dave Statler, NPT, asked if the reduction in salary was primarily coming from the reduction of about a ½ FTE for the RM&E effort. Brian said it was and that he expects

to make up that difference in salary reductions out of this project. Brian advised that there is one other project that is currently pending with the Shoshone Bannock Tribe (SBT). CBFWA staff will continue discussions with the SBT over the course of the next month to assist them in developing elements of their accord. Brian stated that he anticipates that some of the salary reduction will be made up with that contract but we will still need to reduce salary and benefits in some fashion. Brian added that staff is prepared for that. Dave Statler said that he wants to make sure that the staff reduction will not materially affect the capability to produce the products that would be contained in the contract. The support from CBFWA staff and Members needs to remain at the level to deliver what is anticipated to be delivered from the RM&E framework effort.

Having no further comments Brian stated that the recommended action was to approve the revised budget and subsequent anadromous fish monitoring framework work plan.

Action: The Members approved the anadromous fish monitoring framework work plan and adjusted AWP budget. No objections.

Followup Discussion: Brian indicated that there was one additional item that needed to be taken care of as a result of the Members action on July 1st where they directed him to put together an explicit description of what it is that the region gets for \$501K from the Members and CBFWA staff. Brian referred the Members to the work plan expectations document [CBFWA Staff and Members Proposal for Outputs, Tasks and Effort](#) that clearly articulates the various tasks embedded within each of the expected outputs from the work plan; what the staff will do; what the Members will do in each one of those items, starting with the overall process and design, step through subregional workshop, design and implementation of those subregional workshops, the regional workshop itself, including relationship with the facilitator who is hired to facilitate between the Members, Council and the action agencies, and a final report and follow up.

Brian concluded with a [table](#) that illustrated where the money is coming from and going to and the amount of FTE estimated for each (which is left blank at this time as this wasn't part of the assignment to verify FTE's). Brian received some feedback from some of the Members on the FTE's that go with the amount of dollars, but not all, and felt this would be a nice way to convey the amount of effort it takes to coordinate a large technical exercise such as this. Brian stated that the Members needed to discuss and decide on the presentation of the Member action relative to approving the monitoring workshop, the work plan and commitment to that, the distribution of the dollars, and a quick review of the amount of effort it is going to take to deliver those deliverables in that work plan.

With regard to the presentation to the Council's Fish and Wildlife Committee that Tom Rien asked about earlier in the meeting, Brian indicated that Elmer Ward will be in Portland on Tuesday, and suggested they could team up and provide the presentation to the committee. Elmer agreed. CBFWA is in front of the full Council on Thursday, July 16th, at 9:45 to 10:15 am. Brian will not be available but Ken MacDonald, Tom Iverson, or Dave Ward from the staff or Elmer Ward could participate. Brian said that staff will discuss the presentation with Nancy Leonard, the Council's Fish, Wildlife and Ecosystem M&E Report Manager, on July 10th to provide a summary of the Members actions and a summary of the work plan. Elmer stated that he can be there in person in conjunction with CBFWA staff. Tom Rein stated that Oregon Council Members are confused by how this has come about and felt it would be good in this presentation to characterize how this has come about over time to ensure all are on the same page. Brian said he can provide that information. Dave Statler said it is important in relaying this to the Council to not only describe the collaborative effort taking place under recommendation of the Members, including NOAA, but also on how this effort will be time sensitive and will basically be scheduled to be appropriate for the needs in the basin. Brian said that he would make sure that gets relayed as well.

ITEM 4: Draft Status of the Resources (SOTR) Report

Background: A request has been submitted to present the final draft SOTR and accompanying website

to the Council and the public, pending the Members review and approval.

Discussion:

This is an important carryover item from the July 1st agenda requiring Members' approval on the draft SOTR report so CBFWA staff can proceed with printing of the final SOTR. The report and template has been reviewed by the Members on previous occasions and we have completed a data verification process with the staff from each Member entity. Binh Quan is working diligently to add the links so that when we go "live" it has all the links direct from the report to the website. By the end of the month staff should have about 75% of those linkages established and operating; then over the course of the next couple of months, we will get the rest of them completed. The Members approval today of this final document with the verified data will allow us to begin the printing process. We anticipate having it available for distribution at the summer Members meeting and it is tentatively scheduled to be on the Council agenda in front of the full Council for presentation at the August Council meeting in Spokane. The [SOTR report](#) that has been posted for review reflects the data verification changes.

Dave Statler said he reviewed some of the major pieces of the SOTR especially some of the summary information and noticed (and mentioned to CBFWA staff) that on the graphs of adult passage of lamprey at the various mainstem dams the "y" axis are variable and so the notion of how dramatically the lamprey adult counts decline as they proceed upstream doesn't really jump out as well as it could to display that situation. Dave Ward indicated that the issue that they are wrestling with is that on one hand Dave Statler is correct; if you change the scales the drastic decline of lamprey doesn't jump out at you; however, on the other hand if you use the same scale at Lower Granite that you use at Bonneville then it looks like there is no lamprey because they just don't show up on that scale. This is something that we have to think about how to resolve. Brian added that before the report is printed, CBFWA staff will take a look at that and make sure that it is plainly evident. Lynn Ducharme, CSKT, asked if the issues CBFWA staff has been having in finding the Salish Kootenai data were going to be resolved prior to printing. Brian replied that they would be resolved.

Recommended Action:

The Members approved the SOTR report as final for distribution. No objections.

Upcoming Meetings:

Members Subcommittee Meeting: July 14, 2009, 10am-2pm @ CBFWA office

Members Summer Face-to-Face Meeting: July 29-30, 2009 in Kalispell, MT

Members August Meeting: Wed, August 5, 2009, 1-4pm (via WebEx)

MAG July Meeting: Mon, July 20, 2009, 1-4pm (via WebEx)

Council Meetings: July 14-16th in Portland, OR & August 11-13th in Spokane, WA